

## NAVIGATION TO INQUIRIES

### I. INQUIRES:

#### a. Requisitions

##### i. *Purchasing/Requisitions/Review Requisition Information*

1. *Requisitions*
2. *Document Status*
3. *Req Route Status*

#### b. Purchase Orders

##### i. *Purchasing/Purchase Orders/Review PO Information*

1. *Purchase Orders*
2. *Activity Summary*
3. *PO Accounting Entries*
4. *Print POs*
5. *Document Status*
6. *PO Route Status*

#### c. Shipping

##### i. *Purchasing/Shipments/Review Shipment Information*

1. *Receipts*
2. *Receipts by Location*
3. *Document Status*